

# Nanpean Community Primary School



## Minutes

### Curriculum and Standards Committee Meeting

**Tuesday 10<sup>th</sup> May, 2022**

#### **Curriculum and Standards Committee Circulation List:**

Mr M Nicholls, Headteacher  
Mrs A Bullock, Co-opted Governor  
Miss B Hancock, Vice Chair, Parent Governor  
Mr B Marsh, Parent Governor – Committee Chair  
Miss B Tucker, Co-opted Governor (Ring fenced non-teaching staff)  
Mrs J Jago, Staff Governor

**Clerk to Curriculum and Standards Committee – Linda Cackett**

Typed: 10.05.2022

Approved for circulation: 15.05.2022



**CURRICULUM AND STANDARDS COMMITTEE MEETING MINUTES**

<b>School:</b>	<b>Nanpean School</b>
<b>Quorum:</b>	<b>3 - (6 Governors in Committee)</b>
<b>Committee Chair:</b>	<b>Mrs Brett Marsh – not in attendance</b>
<b>Clerk:</b>	<b>Mrs Linda Cackett</b>
<b>Date of meeting:</b>	<b>Tuesday 10<sup>th</sup> May, 2022 at 4.30 pm</b>
<b>Venue:</b>	<b>Melbur Classroom, Nanpean School</b>

**Attendance:**

<b>Name:</b>	<b>Governor</b>	<b>Other (please state)</b>	<b>Present/ Apologies/ Absent</b>
Mr Matt Nicholls – Headteacher	<b>Yes</b>		<b>P</b>
Mrs Anne Bullock – Co-opted Governor	<b>Yes</b>		<b>P</b>
Mr Brett Marsh, Parent Governor	<b>Yes</b>		<b>A</b>
Miss Bex Hancock – Vice Chair – Parent Governor	<b>Yes</b>		<b>Ap</b>
Mrs Jen Jago - Staff Governor	<b>Yes</b>		<b>P</b>
Miss Bryony Tucker – Co-opted Governor (ring fenced-non-teaching staff)	<b>Yes</b>		<b>Ap</b>
Mrs Linda Cackett – Independent Clerk	<b>No</b>	Clerk	<b>P</b>

<b>1.0</b>	<p>Mrs Jago kindly agreed to chair the meeting as the Committee Chair was not in attendance.</p> <p><b><u>SEND Presentation and Information Report compiled by Sarah Morrison - SENDCo</u></b></p> <p>The informative presentation was circulated prior to the meeting. It was further noted that:</p> <ul style="list-style-type: none"> <li>Year 6 children are doing their SATs this week, they have had their tutoring moved to the needs of the other year groups.</li> <li>The committee agreed that the SEND update was excellent in its presentation.</li> <li>The staff governor commented that Miss Morrison always offer support to all staff, clear and precise guidance is always given, the SEND offer is excellent as is the work undertaken by the SENDCo.</li> <li>There were no further questions as the presentation was very informative and factual.</li> </ul>	
<b>2.0</b>	<p><b><u>Apologies and consideration of consent for absence</u></b></p> <p>Apologies were received, considered, and accepted from:</p> <ul style="list-style-type: none"> <li>Miss Hancock</li> <li>Miss Tucker</li> </ul> <p>It was further noted that Mr Marsh was not in attendance, the Clerk confirmed that no apologies had been given.</p>	



3.0	<p><b><u>An opportunity to declare any additional business or pecuniary interest/s</u></b></p> <p>None.</p>	
<p>4.0</p> <p>4.1</p> <p>4.2</p> <p>4.2.1</p> <p>4.2.2</p> <p>4.2.3</p> <p>4.2.4</p>	<p><b><u>Minutes of the last committee meeting held on Tuesday 8<sup>th</sup> February, 2022</u></b></p> <p><b><u>Approval</u></b></p> <p>The minutes of the last committee meeting held on 8<sup>th</sup> February, 2022 were circulated prior to the meeting, they were reviewed and <b>APPROVED</b> as a true reflection of the committee meeting.</p> <p><b><u>Matters Arising</u></b></p> <p><b><u>Item 1.0 – Curriculum Presentation</u></b></p> <p>The Headteacher apologised that he had not sent some curriculum mapping after the last meeting, however it was completed by Christmas and had since been amended and updated since the external expertise input from Grammarsaurus.</p> <p><b><u>Item 7.0 – Data</u></b></p> <p>The list of suggestions of resources was produced for the Finance and Personnel Committee and now purchased.</p> <p><b><u>Item 8.0 - Pupil Premium – Mid Year Review</u></b></p> <p>The Headteacher confirmed that the data on page 2 had been re-checked and updated after the last meeting. The anonymised case studies are completed in school, any governor can visit to look at these if they wish to.</p> <p><b><u>Item 9.0 – Primary Sports Funding- Mid Year Review</u></b></p> <p>The Scheme being run by the Hall for Cornwall was investigated by the Headteacher and Rob Meneer is coming in on Thursday 19<sup>th</sup> May and Thursday 9<sup>th</sup> June. His dance sessions will be linked with the pupils' learning.</p>	<p>Committee Governors</p>
5.0	<p><b><u>Policies/Documents relevant to Curriculum and Standards Committee</u></b></p> <ul style="list-style-type: none"> <li>• <b>Assessment and Feedback Policy</b></li> <li>• <b>Curriculum Policy</b></li> <li>• <b>Parental Engagement Policy</b></li> </ul> <p>The policies were circulated prior to the meeting, they were reviewed and <b>APPROVED</b> for adoption.</p>	
6.0	<p><b><u>Attendance Summary – Data from the Autumn and Spring Terms</u></b></p> <p>The Attendance Report was circulated prior to the meeting, it was further noted that:</p>	



	<ul style="list-style-type: none"> <li>• When compared to FFT National data and statistics, the school is above average figures.</li> <li>• Attendance is good compared with other schools.</li> <li>• A governor commented that if you have genuine reasons, there should be no concerns raised.</li> <li>• Discussion followed regarding attendance and the perception of poor attendance and the vigilant way the school manages absences.</li> </ul>	
<b>7.0</b>	<p><b><u>Data</u></b></p> <p>The Data Report was circulated at to the meeting, it was further noted that:</p> <ul style="list-style-type: none"> <li>• The pupils are making progress.</li> <li>• All staff are working extremely hard, there are lots of good things that happen at the school on a daily basis.</li> <li>• The data is not national expectations but has improved.</li> <li>• No one has been absent from KS2 SATs this week so far; 2 pupils have been disapplied.</li> <li>• There are stories behind some data.</li> <li>• The school has excellent SEND provision.</li> </ul>	
<b>8.0</b>	<p><b><u>Committee Chair's Report</u></b></p> <p>None. The committee felt the timing of this meeting at 4.30 pm was good. It was agreed for the committee's meetings for the next academic year to remain at the same time and day.</p>	
<b>9.0</b>	<p><b><u>Date for the next Health and Safety Committee meeting</u></b></p> <ul style="list-style-type: none"> <li>• Tuesday 11<sup>th</sup> October, 2022 at 4.30 pm</li> <li>• Tuesday 7<sup>th</sup> February, 2023 at 4.30 pm</li> <li>• Tuesday 9<sup>th</sup> May, 2023 at 4.30 pm</li> </ul> <p>The meeting closed at 5.27 pm.</p>	

These Minutes were passed as true and accurate at Curriculum and Standards Committee Meeting on Tuesday 11<sup>th</sup> October, 2022.

Signed: ..... **Committee Chair**  
**Mr Brett Marsh**

Dated: **Tuesday 11<sup>th</sup> October, 2022**