

Nanpean Community Primary School



Minutes

Curriculum and Standards Committee Meeting

Tuesday 11th October, 2022

Curriculum and Standards Committee Circulation List:

Mr M Nicholls, Headteacher
Mrs A Bullock, Co-opted Governor – Committee Chair
Mrs B Dyer, Vice Chair, Parent Governor
Miss B Tucker, Co-opted Governor (Ring fenced non-teaching staff)
Mrs J Jago, Staff Governor
Mrs P Greet, Co-opted Governor

Clerk to Curriculum and Standards Committee – Linda Cackett

Typed: 11.10.2022

Approved for circulation: 12.10.2022



CURRICULUM AND STANDARDS COMMITTEE MEETING MINUTES

School:	Nanpean School
Quorum:	3 - (6 Governors in Committee)
Committee Chair:	Mrs Anne Bullock
Clerk:	Mrs Linda Cackett
Date of meeting:	Tuesday 11th October, 2022 at 4.30 pm
Venue:	Rosemellyn Classroom, Nanpean School

Attendance:

Name:	Governor	Other (please state)	Present/ Apologies/ Absent
Mr Matt Nicholls – Headteacher	Yes		P
Mrs Anne Bullock – Co-opted Governor – Committee Chair	Yes		P
Mrs Bex Dyer – Vice Chair – Parent Governor	Yes		P
Mrs Jen Jago – Staff Governor	Yes		P
Miss Bryony Tucker – Co-opted Governor (ring fenced-non-teaching staff)	Yes		P
Mrs Pat Greet, Co-opted Governor	Yes		P
Mrs Linda Cackett – Independent Clerk	No	Clerk	P

1.0	<p><u>Curriculum Presentation</u></p> <p>The Headteacher presented to the committee. The presentation was about the wider curriculum in general. It was further noted that:</p> <ul style="list-style-type: none"> • The need for a change in the curriculum last year following Ofsted was explained to the committee: Science and the Foundation subjects were not as well sequenced. • All schools have changed their curriculum and had to have it in place by this September, which it is now. • There were significant changes in the curriculum. The Headteacher has led the curriculum change which the subject leaders undertook. He created template documents which were utilised by the subject leaders. • The three 'I's' were explained, 'Intent, Implementation and Impact.' • The subject overviews were shared with the committee, every subject has an overview of coverage. Schemes have been purchased in subjects where required. A governor confirmed that the schemes that she has used have been very good. It is really helpful for staff to look at the overviews. Another governor added that if a staff member is absent then the schemes are available. • The Headteacher suggested three or four possible schemes to the subject leaders if they had not suggested one or something appropriate to their subject to ensure coverage. A scheme is written by experts and primary staff teachers are not usually an expert. The topic-based approach had gone but a subject specific curriculum is what is required now. However, the school intends to make 'intelligent interdisciplinary' links where these are worthwhile between subjects. • The curriculum end points have been put in place. It is a one-page document for each subject and clearly identifies what is required and by when using a consistent language throughout. 	
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	<ul style="list-style-type: none"> • Year Group Overview are also now available and contain the curriculum drivers. Trips and real-life experiences are built into the curriculum as well as a showcase week at the end of each term. • There are new Curriculum Learning Maps which are sent home to parents. A parent governor added that these keep parents informed and she found them really helpful. • The curriculum drivers – FAB (Fostering Links, Aspirational, Building upon Knowledge and Skills) were explained to the committee. • Knowledge organisers are available in each class, for each subject, and are consistent, such as how they all contain a vocabulary section. • Assessment is carried out using Insight and is linked to the national curriculum objectives. The statutory document that the school has to cover is the national curriculum. • Early signs (from Subject Leader Monitoring in the Summer Term) show that the children are learning and remembering more in each subject. • Mark Corbett (Local Authority Curriculum Advisor) stated that Subject Leaders have developed in confidence within their subjects and have created a clear intent for their subject. He also explained that their next step is obviously monitoring and implementation. • Cathy Brokenshire (TPAT Curriculum Support) stated that she was very impressed at how much work has been put into creating a clear and sequenced curriculum. • The School Improvement Plan shows next steps and these next steps were also explained to the Committee. <p>The committee thanked the Headteacher for his very informative presentation, clearly there have been a lot of changes within the year. A governor added that her own children have progressed so much more, another parent governor agreed that there has been a huge noticeable progression being made by her children too.</p> <p>The Headteacher wished to record his thanks to all the Subject Leaders for their hard work in the past 12 months. The staff governor added that the CPD steering had not been in place prior to the Headteacher's appointment. The committee felt that the school was in a much stronger position than it was a year ago.</p>	
2.0	<p><u>Apologies and consideration of consent for absence</u></p> <p>There were no apologies as everyone was in attendance. Mr Marsh had not responded to emails; therefore, the committee APPROVED that Mrs Bullock be appointed as Committee Chair.</p>	
3.0	<p><u>An opportunity to declare any additional business or pecuniary interest/s</u></p> <p>None.</p>	



4.0	<u>Minutes of the last committee meeting held on Tuesday 10th May, 2022</u>	
4.1	<p><u>Approval</u></p> <p>The minutes of the last committee meeting held on 10th May, 2022 were circulated prior to the meeting, they were reviewed and APPROVED as a true reflection of the committee meeting.</p>	
4.2	<u>Matters Arising</u>	
4.2.1	<p><u>Item 4.2.3 - Pupil Premium – Mid Year Review</u></p> <p>The anonymised case studies are completed in school, any governor can visit to look at these if they wish to.</p>	
5.0	<p><u>Policies/Documents relevant to Curriculum and Standards Committee</u></p> <ul style="list-style-type: none"> • Assessment and Feedback Policy • English Policy <p>The Headteacher explained that he had found the need to stick in stickers when marking was time consuming and increased staff workload. He has now stopped stickers being issued and this should help the staffs' wellbeing. This was the only change to the Assessment and Feedback Policy.</p> <p>There are a few changes in the English Policy as the school has changed the way in which it teaches English throughout the school, following purchased support from Mitch (Grammarsaurus).</p> <p>The policies were circulated prior to the meeting, they were reviewed and APPROVED for adoption.</p>	
6.0	<p><u>Attendance Data for 2021-2022 School Year</u></p> <p>The Attendance Report was circulated prior to the meeting, it was further noted that:</p> <ul style="list-style-type: none"> • 93.83% for all classes at year end. No school would have reached the National average of 96%, Covid is still around. • 95.8% last week is acceptable. A governor asked how children who are not attending school can be taken off role. The Headteacher replied that it is not the school's responsibility it is that of the Local Authority. • Attendance in Year 2 was identified as an issue and discussed in detail. A governor added that the impact on the rest of the class having poor attendance is not good and affects the wellbeing of the other pupils. 	
7.0	<p><u>Data</u></p> <p><u>Impact on Interventions</u></p> <p>The Impact on Interventions Report was circulated prior to the meeting, it was further noted that:</p>	



	<ul style="list-style-type: none">• All catch up funding was spent on interventions.• The overview highlights were shared with the committee.• The increase in the summer term was due to using the National Tutoring Programme for the Reading Lightening Squad, all children attended achieved huge progress, making 1.8 years reading progress (on average) over 10 weeks in the Summer Term.• A governor asked whether the document could be shared with the Teaching Assistants, the Headteacher agreed to share, their interventions are very regimented and well time tabled. <p>The Data Report was shared at the meeting, it was further noted that:</p> <ul style="list-style-type: none">• The data summary was shared with the Full Board in July. <p>Data: Year 1 PSC data submitted to the Local Authority was 19/22 (86%) children achieved ‘WA’ which is above the National Average.</p> <p>Data: Year 2 (KS1) Teacher Assessment Data (KS1 SATS help inform this) was:</p> <table><tr><th colspan="2">Reading</th><th colspan="2">Writing</th><th colspan="2">Maths</th></tr><tr><th>EXS</th><th>GDS</th><th>EXS</th><th>GDS</th><th>EXS</th><th>GDS</th></tr><tr><td>13/20 = 65%</td><td>4/20 = 20%</td><td>11/20 = 55%</td><td>0/20 = 0%</td><td>11/20 = 55%</td><td>3/20 = 15%</td></tr></table> <p>RWM Combined (achieved at least expected standard in all three assessed subjects listed above) was 8/20 = 40%.</p> <p>Year 4 Multiplication Tables Check (MTC): Average for the class was 21.11 out of 25. Assuming the pass mark is around 19/20, as we expect, the majority of the class are likely to pass. Official data isn’t released until October, but 45% of our pupils gained full marks (against 30% nationally) and 63% of our pupils were above a reported average on Insight (Assessment Programme used).</p> <p>Data: Year 6 (KS2) SATS and Writing Teacher Assessment Data was (with GDS being based on 110+):</p> <table><tr><th colspan="2">Reading</th><th colspan="2">Writing</th><th colspan="2">GPS</th><th colspan="2">Maths</th></tr><tr><th>EXS</th><th>GDS</th><th>EXS</th><th>GDS</th><th>EXS</th><th>GDS</th><th>EXS</th><th>GDS</th></tr><tr><td>16/27 = 59%</td><td>3/27 = 11.1%</td><td>15/27 = 56%</td><td>1/27 = 3.7%</td><td>17/27 = 63%</td><td>6/27 = 22.2%</td><td>16/27 = 59%</td><td>3/27 = 11.1%</td></tr></table> <p>RWM Combined (EXS) was 14/27 (52%) and RWM Combined (GDS) was 1/27 = 3.7%.</p> <p>Moderation of Year 6 Writing by a LA Moderator was also positive, praised the quality of books and work, and stated that progress was clear. She was also positive about our school, the welcome and how efficient we were within the moderation process. There was only one she disagreed with. We felt this was a bit harsh but she moved a GDS child back to EXS, so one GDS writer (instead of 2), but she explained that due to the disruption of Covid-19, many schools had 0 GDS writers this year.</p>	Reading		Writing		Maths		EXS	GDS	EXS	GDS	EXS	GDS	13/20 = 65%	4/20 = 20%	11/20 = 55%	0/20 = 0%	11/20 = 55%	3/20 = 15%	Reading		Writing		GPS		Maths		EXS	GDS	EXS	GDS	EXS	GDS	EXS	GDS	16/27 = 59%	3/27 = 11.1%	15/27 = 56%	1/27 = 3.7%	17/27 = 63%	6/27 = 22.2%	16/27 = 59%	3/27 = 11.1%	Headteacher
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8.0	<p><u>Pupil Premium expenditure: Review of 2021-22 and planned expenditure for 2022/2023</u></p> <p>The Report was circulated at to the meeting, there were no further questions.</p>																																											
9.0	<p><u>PE/Sports Premium expenditure: Review of 2021-2 and planned expenditure for 2022/2023</u></p> <p>The Report was circulated at to the meeting, a governor asked whether there is CPD for the PE Lead. The Headteacher explained that Brannel is now giving an offer to the school which is really good and has staff CPD events also, along with events for pupils to attend, from having nothing in place there is now a good offer from Brannel. A governor thanked the Headteacher for raising the issue of no provision which led to the new offer being given. Matt Tonkin is highly qualified in PE subject lead qualifications.</p>																																											



	The Headteacher reminded the committee that he is Ambassador for Youth Sport Trust and this, alongside wanting opportunities for the children at Nanpean School, led to him personally pursuing this PE/Sport offer.	
10.0	<p><u>Committee Chair's Report</u></p> <p><u>Impact of Meeting</u></p> <ul style="list-style-type: none"> • Subject Leaders have made a significant difference to the Curriculum. • Teaching Assistants have undertaken interventions which have impacted positively across the school (pastorally and academically). • The curriculum presentation was excellent, and very informative, from the Headteacher. • The committee chair will write to staff to thank them on behalf of the committee. 	
11.0	<p><u>Date for the next Health and Safety Committee meeting</u></p> <ul style="list-style-type: none"> • Tuesday 7th February, 2023 at 4.30 pm • Tuesday 9th May, 2023 at 4.30 pm <p>The meeting closed at 5.55 pm.</p>	

These Minutes were passed as true and accurate at Curriculum and Standards Committee Meeting on Tuesday 7th February, 2023.

Signed: **Committee Chair**
Mrs Anne Bullock

Dated: **Tuesday 7th February, 2023**