– **Y6 -** Punctuation and Grammar Overview -

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Instructions — How to terrorise the peasants — a guide to being a cruel	Narrative – Setting description – Sinister Cottage	Recount — Diary — The Kites are Flying	Narrative — Characterising speech — Evacuation	Narrative – Character description – Maritime Beast	Persuasive leaflet — Visit Cornwall
monarch Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Adverbs of manner Adverbs of time Commas in a list Parentheses Apostrophes for possession Apostrophes for omission	Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participle phrases (-ing and -ed openers) Relative clauses Adverbials of place Apostrophes for possession Colons Semi-colons Parentheses Ellipses	Dates Salutation Chronological order Past tense First person Facts and opinions Rhetorical questions Sign off Active voice Subjunctive mood Subordinating conjunctions Conjunctive adverbs Relative clauses Adverbs/adverbials of time Adverbs/adverbials of place/preposition phrases Expanded noun phrases Semi-colons	Introduction Each character shows emotions Each character performs actions The audience reacts to each character Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participle phrases & clauses (-ing and -ed openers) Relative clauses Adverbials of place Inverted commas Colons Semi-colons Parentheses Ellipses to show stammer, pause or incomplete thought Dashes to show change of thought or interruption	Introduction Paragraphs pan the character referencing personality and habits Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases Adverbials of manner including similes Participle phrases (-ing and -ed openers) Relative clauses Adverbials of place Modal verbs Apostrophes for possession Colons Semi-colons Parentheses Ellipses	Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Modal verbs Active voice Adverbs for possibility/degree Personal pronouns Expanded noun phrases Subordinating conjunctions Conjunctive adverbs Commands Semi-colons Colons
Commas for fronted adverbials Colons Poetry — Ottava rima	Explanation How does the circulatory system work?	Non-chronological report (infographic) - Palestine	Hyphens to show stutter Recount — Evacuee letters	Narrative - Final narrative - Quest, journey, defeating the monster or voyage	Discussion – Is tourism a good thing?
lambic pentameter Free verse (3 weeks)	Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language Technical vocabulary Passive voice Subordinating conjunctions Expanded noun phrases Relative clauses Adverbs for cause and effect Adverbs/adverbials of time Evaluative adverbs Semi-colons Colons Parentheses	Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Passive voice Subordinating conjunctions Relative clauses Subjunctive form Conjunctive adverbs Semi-colons Colons Apostrophes for possession Parentheses	Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Active voice Subjunctive mood Subordinating conjunctions Conjunctive adverbs Relative clauses Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Parentheses Semi-colons Colons		Question as a title Statement about the issue and brief points Paragraphs for supporting/against Recommendation Present tense Emotive language Passive voice Conjunctive adverbs Subordinating conjunctions Subjunctive form Relative clauses Evaluative adverbs Semi-colons Colons Parentheses

– **Y5** - Punctuation and Grammar Overview -

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Explanation – How did Vikings raid Anglo-Saxons settlements?	Narrative – Character description – Viking creature	Instructions — How to make a powerful tempest	Non-chronological report (visual) – Strangest disappearances	Narrative — Characterising speech — Orangutan/Kapok tree	Narrative - Final narrative - Quest, journey, defeating the monster or voyage
Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language Technical vocabulary Subordinating conjunctions Expanded noun phrases Relative clauses Adverbs for cause and effect Adverbs/adverbials of time Commas for parentheses	Introduction Paragraphs pan the character referencing personality and habits Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases Adverbials of manner including similes Participle phrases (-ing and -ed openers) Relative clauses Adverbials of place Modal verbs Apostrophes for possession Parentheses	Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Adverbs of manner Adverbs of time Commas in a list Parentheses Apostrophes for possession Commas	Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Subordinating conjunctions Relative clauses Conjunctive adverbs Commas for lists Apostrophes for possession Parentheses	Introduction Each character shows emotions Each character performs actions The audience reacts to each character Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participle phrases & clauses (-ing and -ed openers) Relative clauses Adverbials of place Inverted commas Parentheses Ellipses to show stammer, pause or	
Poetry – Haiku/Senryus Renga Free verse	Recount - Newspaper report - Mountain Masters,	Narrative – Setting description – Shipwreck island	Persuasive leaflet — Visit the Rocky Mountains! Deals and bargains Direct address (can include flattery)	incomplete thought Hyphens to show stutter Non-chronological report - Orangutan	<u>.</u>
	Headline Byline Orientation Body Facts and statements Pictures and captions Quotations Reorientation Third person Past tense Subordinating conjunctions Relative clauses Conjunctive adverbs Passive voice Adverbs/adverbials of place Adverbs/adverbials of time Expanded noun phrases Commas, brackets and dashes for parentheses	Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participle phrases (-ing and -ed openers) Relative clauses Adverbials of place Apostrophes for possession Parentheses Ellipses	Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Modal verbs Adverbs for possibility/degree Personal pronouns Expanded noun phrases Subordinating conjunctions Conjunctive adverbs Commands Commands Commands for lists Hyphens	Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Subordinating conjunctions Relative clauses Conjunctive adverbs Commas for lists Apostrophes for possession Parentheses	Discussion — Is 2030 soon enough to be carbon neutral? Question as a title Statement about the issue and brief points Paragraphs for supporting/against Recommendation Present tense Emotive language Conjunctive adverbs Subordinating conjunctions Relative clauses Evaluative adverbs Parentheses

— **Y4** - Punctuation and Grammar Overview -

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Instructions – How to slay a Minotaur	Persuasive advert — Athens needs heroes like you!	Narrative - Character description - Beast of Bodmin Moor	Recount – Diary – Boudicca betrayed!	Narrative — Characterising speech - Livia vs Tranio	Non-chronological report – Roman God
Title statement List of equipment or materials Sequenced, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Statements using the pronoun 'you' Adverbs of manner Adverbs of time Commas in a list Commas for fronted adverbials Apostrophes for possession Apostrophes for omission	Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Adverbs Personal pronouns Expanded noun phrases Co-ordinating conjunctions Subordinating conjunctions Commands Commas for lists Apostrophes for possession	Introduction Paragraphs pan the character referencing personality and habits Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases Adverbials of manner including similes Participle phrases (-ing and -ed openers) Relative clauses Adverbials of place Commas in a list Apostrophes for possession Commas for fronted adverbials	Date Salutation Chronological order Past tense First person Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Adverbs/adverbials of time Adverbs/adverbials of place/preposition phrases Expanded noun phrases Commas for fronted adverbials Apostrophes for omission Apostrophes for possession	Introduction Each character shows emotions Each character performs actions Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participle phrases & clauses (-ing and -ed openers) Adverbials of place Apostrophes for omission Commas for fronted adverbials Inverted commas Ellipses to show a pause or incomplete thought Huphens to show stutter	Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present perfect tense Commas for lists Apostrophes for possession Commas after fronted adverbials Narrative - Final narrative - Quest, journey,
Poetry – Kennings	Narrative – Setting description –	Explanation — How does the digestive system work?	Persuasive advert – Join Boudicca to battle back	Recount – Letter –	defeating the monster or voyage
Tetractys Free verse	Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participle phrases (-ing and -ed openers) Adverbials of place Commas in a list Apostrophes for possession Commas for fronted adverbials Ellipses	Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language Technical vocabulary Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of manner Commas for fronted adverbials Apostrophes for possession	Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Adverbs Personal pronouns Expanded noun phrases Co-ordinating conjunctions Subordinating conjunctions Commands Commas for lists Apostrophes for possession	Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Commas for fronted adverbials Apostrophes for omission Apostrophes for plural possession	

– **Y3 -** Punctuation and Grammar Overview -

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Instructions — How to wash a woolly mammoth	Narrative — Characterising speech (SEAT) Stone Age Boy —	Recount - Diary - Jack and the Baked Beanstalk	Non-chronological report — Fairy tale villains	Narrative – Setting description – Egyptian street	Narrative - Final narrative - Quest, journey, defeating the monster or voyage
Title statement List of equipment or materials Sequenced, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Statements using the pronoun 'you' Adverbs of manner Adverbs of time Commas for lists Apostrophes for possession Apostrophes for omission	introduction to dialogue (3 weeks) Introduction Each character shows emotions Each character performs actions Short sentences for effect Colloquial language (non-Standard English) Discourse markers Expanded noun phrases Adverbials of manner Participle phrases & clauses (-ing and -ed openers) Adverbials of place Apostrophes for omission Inverted commas	Date Salutation Chronological order Past tense First person Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Adverbs/adverbials of time Adverbs/adverbials of place/preposition phrases Expanded noun phrases Apostrophes for omission Apostrophes for possession Exclamation marks	Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present perfect tense Commas for lists Apostrophes for possession	Introduction Paragraphs pan the setting Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Participle phrases (-ing and -ed openers) Adverbials of place Commas in a list Apostrophes for possession Apostrophes for omission	vogage
Poetry – Clerihews Limericks Free verse	Explanation — From farm to fork:	Most banging beans in town! Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Retorical questions Emotive/exaggerated language Triples/the rule of three Adverbs Personal propouns	Character – Fairy tale villain (invented)	Persuasive advert – Visit Ancient Egypt	Instructions -
	how does food get on our plate?		Introduction Paragraphs pan the character referencing personality and habits Figurative language Short sentences for effect Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases Adverbials of manner including similes Participle phrases (-ing and -ed openers) Relative clauses Adverbials of place Commas in a list Apostrophes for possession Apostrophes for omission	Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Adverbs Personal pronouns Expanded noun phrases Co-ordinating conjunctions Subordinating conjunctions Commands Commas for lists Apostrophes for possession (GDS)	How to mummify your dear friend
	Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language Technical vocabulary Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of manner Apostrophes for possession				Title statement List of equipment or materials Sequenced, chronological steps Diagrams or illustrations Present tense Imperative verbs (commands) Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands, using the imperative Statements using the pronoun 'you' Adverbs of manner Adverbs of time
					Commas for lists Apostrophes for possession Apostrophes for omission

Y2 - Punctuation and Grammar Overview -

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Object description – Wanted posters – Lost things from	Instructions — How to find buried treasure	Instructions – How to be a mighty explorer	Non-chronological report — Darwin's Creatures	Persuasive advert – Visit the Eden Project	
Hermelin	Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Commands Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Direct address using 'you' Adverbials of place Question marks Commas for lists Apostrophes for possession (GDS) Apostrophes for omission	Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Commands Detailed information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Direct address using 'you' Adverbials of place Question marks Commas for lists Apostrophes for possession (GDS) Apostrophes for omission	Heading and subheadings Brief introduction Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Present progressive Statements Questions Commands/imperative Capital letters for proper nouns Commas for lists Apostrophes for possession (GDS)	Deals and bargains Direct address (can include flattery) Alliteration and assonance Facts and statistics Opinion (can be expert opinion) Repetition Rhetorical questions Emotive/exaggerated language Triples/the rule of three Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Commands Question marks Exclamation marks Apostrophes for possession (GDS)	
Recount – Letter – I know where it is	Narrative – Character description - Pirates	Recount – Diary – Charles Darwin's journey	Explanation – How does a butterfly change?	Setting description - Coastal cove in Cornwall	
Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Apostrophes for omission	Introduction Present tense Third person Paragraphs pan the character referencing personality and habits Rhetorical questions Conclusion including a cliffhanger Co-ordinating conjunctions Expanded noun phrases Adverbials of manner including similes Adverbials of place Commas in a list Apostrophes for possession (GDS) Apostrophes for omission	Date Salutation Chronological order Past tense First person – informal Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Subordinating conjunctions Adverbs/adverbials of time Adverbs/adverbials of place Expanded noun phrases Exclamation marks Commas for lists Apostrophes for omission	Title Introductory paragraph Paragraphs detailing a process Facts Present tense Formal language and technical vocabulary Co-ordinating conjunctions Subordinating conjunctions Expanded noun phrases Statements Questions Commas for lists Apostrophes for possession (GDS)	Introduction Paragraphs pan the setting Third person Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Adverbials of manner including similes Adverbials of place Commas in a list Apostrophes for possession Apostrophes for omission Capital letters for proper nouns Question marks	
Apostrophes for possession (GDS) Commas in a list Exclamation marks		Apostrophes for omission Apostrophes for possession (GDS)			

Y1 - Punctuation and Grammar Overview

Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Non-chronological report – Nocturnal animals	Character description – Traction man	Narrative – Repetitive story structures – The Queen's Hat	Instructions – How to prepare for a tiger's tea party	Narrative - Setting description — Evil castle Introduction Paragraphs pan the setting Third person Rhetorical questions Conclusion including a cliffhanger Expanded noun phrases sights, sounds and smells Co-ordinating conjunctions Adverbials of place Capital letters for proper nouns Question marks Exclamation marks	Narrative - Final narrative - Quest, journey, defeating the monster or voyage
Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Adverbs/adverbials of place Expanded noun phrases Capital letters for proper nouns Commas for lists	Introduction Present tense Third person Paragraphs pan the character referencing personality and habits Rhetorical questions Conclusion including a cliffhanger Co-ordinating conjunctions Expanded noun phrases Adverbials of place Capital letters for proper nouns Question marks Exclamation marks		Title statement List of equipment or materials Sequence, chronological steps Diagrams or illustrations Present tense Commands Detailed information Co-ordinating conjunctions Expanded noun phrases The imperative Positional language Question marks		
	Recount - Letter/postcard The Jolly Christmas Postman	Recount — Postcards — Katy in London	Non-chronological report - Dragons	Persuasive advert Come to my candy house!	Poetry - Acrostic Shape (2 weeks)
	Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Commas in a list Exclamation marks	Address Date Salutation Brief introduction Chronological order First person Past tense Facts and opinions Rhetorical questions Sign off Co-ordinating conjunctions Expanded noun phrases Adverbs/adverbials of time Adverbs/adverbials of place Commas in a list Exclamation marks	Heading Brief introduction Subheadings Technical vocabulary Pictures and captions Third person – formal Statements giving factual information Co-ordinating conjunctions Adverbs/adverbials of place Expanded noun phrases Capital letters for proper nouns Commas for lists	Deals and bargains Direct address (can include flattery) Facts and statistics Opinion (can be expert opinion) Rhetorical questions Emotive/exaggerated language Triples/the rule of three Personal pronouns Expanded noun phrases Co-ordinating conjunctions Question marks Exclamation marks	