

# Nanpean Community Primary School



## Parents Forum meeting

<b>Topics:</b> <ol style="list-style-type: none"> <li>1) Introduction - Headteacher</li> <li>2) Set Agenda</li> <li>3) Homework</li> <li>4) Valentines Disco</li> <li>5) Going Paperless</li> </ol>	<b>Attendance:</b> Mr Nicholls (Headteacher) + __ parents	<b>Date:</b> 9/1/19 9:00am
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Notes of meeting	Action
<b>Review of previous actions</b> <ul style="list-style-type: none"> <li>• CM to discuss with teachers about project homework over the summer. <i>This has been discussed and will be actioned for the Summer Holidays.</i></li> <li>• CM to find out what the budget for the next disco is. <i>There is a small budget.</i></li> <li>• CM to check with office staff if this (forms being submitted electronically) is feasible. <i>Unfortunately this is not feasible at the current time.</i></li> <li>• CM to investigate getting the community policeman to do speed checks with groups of children. <i>This is in the process of being completed, but not date has been confirmed yet.</i></li> <li>• CM to liaise with the office about Parent Pay and Eschool messages home. <i>Completed.</i></li> <li>• CM to discuss with staff about parent and child learning afternoons. <i>This has been discussed and opportunities will be planned for this in future.</i></li> </ul>	
<b>1) New Headteacher</b> Mr Nicholls introduced himself and explained a little bit about his personal life and passions (wife Kate is pregnant, cat called Muffin, and his hobbies are family, friends, food, fitness, football, formula 1 and Squash. He explained that he is open, honest, supportive and challenging, and promises to do his best for all children and staff at Nanpean School. Mr Nicholls explained he is hard-working and leaves at the end of each day reflecting on 'Have I done my best for the children and staff?'. Mr Nicholls is passionate about providing opportunities for children in 'Clay Area Schools'. He feels he already does so with Sports events, but is also aiming to plan some Creative Arts Events and possibly even some MFL events (in future). His overall aim for Nanpean Schools is for children to continue to enjoy coming to school, as has been evident so far this week, and to improve attainment and progress data. Parents asked about Mr Nicholls' plans for NCPS. Mr Nicholls explained his short term, medium term and long term plans, but didn't want to elaborate too much because he felt it was important to share ideas in more detail with staff and children first.	
<b>2) Set Agenda</b> The following Agenda Items were suggested: None from parents, they wanted to meet the new Headteacher. A couple of things did come up about premises / highways, and Mr Nicholls explained that he was already aware of these things and they were on his 'to do list'. Parents would also like traffic calming measures outside of the school and Mr Nicholls explained he	MN to contact Rachel Tatlow (CC Highways) to discuss matters on school boundaries.

would look in to this again, but knows that Mrs Wicks previously had done so.	
<p><b>3) Valentine's Disco</b></p> <p>Parents were keen to ensure a Valentines Disco is available to the children. Mr Nicholls agreed this is a nice opportunity and event for the children, but reminded Parents it can only happen if they, as a PTA, are able to organise this. The date was agreed as Friday 15<sup>th</sup> February, 2019. Amanda Hicks and Lisa Whitford agreed to liaise and book Adrian (DJ). It was discussed about ordering, and how this needs to be done through the school office (Miss Dash). Parents explained there was some confusion with dismissing the children at the last event. Mr Nicholls asked if each class could be dismissed from different exits, if there is a separate KS1 / KS2 Disco, as this would make dismissing the children easier. Mr Nicholls also explained that detailed consent forms (when buying tickets) would need to be completed by parents with contact details, medical details, other permissions and a list of adults allowed to collect the children at the end of the Disco. Mr Nicholls explained that he would be willing to supervise some children if there were separate Discos, and would put a film on in a classroom for children of Parents who were helping at the Disco.</p>	<p>Lisa Whitford (parent) to contact Adrian (DJ). Bryony Tucker (parent) agreed to look into alternatives if Adrian wasn't available.</p>
<p><b>4) Going paperless</b></p> <p>Parents explained that they like the system. Most parents had received the Class Letters and Topic webs for the term ahead. However, there are some initial problems with passwords, many parents stated that their passwords currently don't work. Some parents asked if it was possible to reset all passwords. Mr Nicholls explained that he would discuss this with the Administrative Staff, but that this may be unfair to parents who have passwords that do seem to work. Parents also said there are some inconsistencies as some parents are also receiving e-mails and some parents do not receive e-mails, even though they believe they have 'signed up' to receive these.</p>	<p>MN to discuss these issues with the school admin staff.</p>
<p><b>Date of next meeting:</b>  <b>Wednesday 6<sup>th</sup> February 2019 at 9.00am with Mr Nicholls</b></p>	