

# Nanpean Community Primary School



## Minutes

### Curriculum Committee Meeting

Thursday 25th February, 2016

Clerk to Curriculum Committee - Linda Cackett

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**Curriculum Committee Circulation List:**

Mr A Edmonds – Co-opted – Committee Chair  
Ms C Marsden – Headteacher  
Mr D Emmett – Parent  
Mrs L Watts – Foundation  
Miss C Morton – Staff  
Governor Services – for information  
School Office – copy for information



**CURRICULUM COMMITTEE MEETING MINUTES**

<b>School:</b>	<b>Nanpean CP School</b>
<b>Quorum:</b>	<b>3 (Minimum – 3 Committee Members)</b>
<b>Chair:</b>	<b>Mr Andy Edmonds</b>
<b>Clerk:</b>	<b>Mrs Linda Cackett</b>
<b>Date of meeting:</b>	<b>Thursday 25<sup>th</sup> February, 2016 at 5.00 pm</b>
<b>Venue:</b>	<b>Nanpean School – Rosemellyn (Year 6) Classroom</b>

**Attendance:**

<b>Name:</b>	<b>Governor</b>	<b>Associate Member</b>	<b>Other (please state)</b>	<b>Present/ Apologies/ Absent</b>
Mr Dave Emmett – Parent	<b>Yes</b>			<b>P</b>
Ms Carly Marsden – Headteacher	<b>Yes</b>			<b>P</b>
Mrs Lee Watts - Foundation	<b>Yes</b>			<b>Ap</b>
Mr Andy Edmonds – Co-opted – Committee Chair	<b>Yes</b>			<b>P</b>
Miss Clare Morton - Staff	<b>Yes</b>			<b>Ap</b>
Mr Michael Barritt – Maths Subject Leader			Teacher	<b>P</b>
Mrs Linda Cackett			Clerk	<b>P</b>

<b>1.0</b>	<p><b><u>Welcome and consideration of consent for absence</u></b></p> <p>The Committee Chair welcomed Mr Emmett to the committee and introduced Mr Barritt, the Maths Subject Leader.</p> <p>Apologies were received, considered and accepted from:</p> <ul style="list-style-type: none"> <li>• Mrs Watts</li> <li>• Miss Morton</li> </ul> <p>The Committee Chair commented that Mrs Watts had not attended a committee meeting that he has chaired as yet.</p>	
<b>2.0</b>	<p><b><u>Maths Update – Maths Mastery – Michael Barritt, Maths Subject Leader</u></b></p> <p>Mr Barritt explained the concept of maths mastery to the committee and gave an informative PowerPoint presentation. Mastery in mathematics is for everyone, deep and sustainable learning, sustainability is a key issue in schools. There was a video clip which was part of a presentation given by Debbie Morgan, Director for Primary at the National Centre for Excellence in the Teaching of Mathematics, which was informative. Mr Barritt explained that now every child is sharing the same learning objective, which is pitched at the most able. Another video clip explained how children should move at the same pace, whereas in the past with the old curriculum children progressed at different paces which would lead to a widening gap between groups.</p> <p>Mr Barritt explained that he was already finding that children are rising to the challenge. He is also trialling modelling maths talk, a demonstration was given to the committee. Another key change is the importance of concrete learning where children learn concepts through hands on manipulation of real life learning resources. When book monitoring is carried out next time, Mr Barritt will be looking for evidence of ‘ramping up the challenge’.</p>	



	<p>The Committee Chair asked what three things should be evidenced in the classroom. Mr Barritt replied that they would be:</p> <ul style="list-style-type: none"> <li>• Ramping up the challenge</li> <li>• Use of concrete resources</li> <li>• Less differentiation but higher expectations</li> </ul> <p>He asked whether any groups of children might find this difficult. The Headteacher replied that the high level autistic pupils might however it is important for them to experience Maths mastery. Mr Barritt explained that for KS2 pupils it will be harder as they have not encountered it from the start of their education. In China there are no pupils with complex SEND in the classes, so for us we would need to ensure differentiation for these pupils.</p> <p>A governor asked whether either an under or over performing pupil might suffer. Mr Barritt replied that often a pupil begins teaching another pupil which develops their learning. In the past there were 3 or 4 learning objectives in a lesson now there is one. The question was asked as to what the measurement was; it was agreed that it was being constantly monitored. Mr Barritt is convinced there is real value in mastery; he was thanked for his informative presentation.</p> <p>5.19 pm – Mr Barritt left the meeting.</p>	
<p><b>3.0</b></p>	<p><b><u>An opportunity to declare any additional business or pecuniary interest/s</u></b></p> <p>None.</p>	
<p><b>4.0</b> <b>4.1</b> <b>4.2</b> <b>4.2.1</b> <b>4.2.2</b> <b>4.2.3</b></p>	<p><b><u>Minutes of previous committee meeting – Thursday 19<sup>th</sup> November, 2015</u></b></p> <p><b><u>Approval</u></b></p> <p>The minutes were circulated prior to the meeting. They were <b>APPROVED</b> as a true and accurate record of the meeting.</p> <p><b><u>Matters Arising – not already on the agenda</u></b></p> <p><b><u>Item 3.2.5 – Website Monitoring Governor</u></b></p> <p>The audit has been circulated.</p> <p><b><u>Item 4.5 – Calculation Policy</u></b></p> <p>The Headteacher confirmed that it was now available on the website.</p> <p><b><u>Item 4.8 – Accelerated Reader</u></b></p> <p>The Headteacher confirmed that this was a new scheme and the quizzes must be completed in school rather than at home. The English subject leader is exploring ways of ensuring children complete these quizzes carefully to demonstrate their fuller understanding and achieve a higher percentage, for example raffle tickets for those that achieve 100% on quizzes and then a raffle draw every term or half term.</p>	



<p><b>4.2.4</b></p>	<p><b><u>Item 7.0 – Pupil Premium</u></b></p> <p>The error has been amended, the amounts updated.</p>	
<p><b>5.0</b></p> <p><b>5.1</b></p> <p><b>5.2</b></p> <p><b>5.3</b></p> <p><b>5.4</b></p> <p><b>5.5</b></p>	<p><b><u>Policies Review and Update</u></b></p> <p><b><u>Relationships and Sex Education Policy</u></b></p> <p>The policy was circulated prior to the meeting. It was reviewed and <b>APPROVED</b> for adoption. The Committee Chair commented positively that the word Relationships was put before the word Sex. Parents have been invited to respond if they wish to. RSE sessions will be taking place this half term.</p> <p><b><u>SEN Information Report and School Offer</u></b></p> <p>The SEN Information Report and School Offer was circulated prior to the meeting. It was reviewed and <b>APPROVED</b> for adoption. The Headteacher explained that everything was covered and the new SENCO will ensure that it is kept up to date. <b>The Committee Chair asked if any parents had asked for their own budget. The Headteacher confirmed that none had, however the school uses the money in creative ways to ensure the best possible provision for pupils with SEND.</b></p> <p><b><u>E-Safety Policy</u></b></p> <p>The policy was circulated prior to the meeting. It was reviewed and <b>APPROVED</b> for adoption.</p> <p><b><u>Acceptable Use Agreement</u></b></p> <p>The policy was circulated prior to the meeting. It was reviewed and <b>APPROVED</b> for adoption.</p> <p><b><u>Healthy Packed Lunch Policy</u></b></p> <p>The policy was circulated prior to the meeting. It was reviewed and <b>APPROVED</b> for adoption, subject to the agreed small amendment. The Headteacher explained that it was a new policy and that she will be stressing the importance of healthy packed lunches. It is hoped that parents respond positively when they read about it in the newsletter tomorrow. Not many of the younger UIFSM pupils have packed lunches. There will be slips sent home in unhealthy packed lunch boxes.</p> <p><b>The Committee Chair asked what would happen if they were ignored; the Headteacher explained that there would be a follow up telephone call or personal contact after school. A governor asked whether strict rules would apply if there were certain 'dietary' requirements, the Headteacher agreed that rules would be changed to accommodate when and where necessary.</b></p> <p>Discussion followed about crisps, it was agreed that the school did not wish to become draconian and achieve a healthy balance. The newsletter information reflects the policy but is more specific and the policy can be subsequently amended.</p>	<p>Headteacher</p>



<p><b>6.0</b></p>	<p><b><u>Assessment</u></b></p> <p>The Headteacher reported on the recent training from the Core Stats Team on RAISEonline and from the Assistant Headteacher on Classroom Monitor. There is a data lockdown tomorrow and the Headteacher and Assistant Headteacher will be monitoring Classroom Monitor data on Monday. Classroom Monitor is a new system and this will be taken into consideration. There is no historical information at present but teachers have been given extra non-contact time to input information. On Monday the analyses will be very interesting. Currently, there is a 'best fit approach' to summative assessment.</p> <p>The Committee Chair reported that he has carried out some governor monitoring with middle leaders and he felt that Classroom Monitor will fill some gaps.</p>	
<p><b>7.0</b></p>	<p><b><u>Pupil Premium</u></b></p> <p>Nothing to report other than the amendment has been made to the expenditure report. There are a couple of new schemes which will come out of Pupil Premium funding: 'Achievement for All' and 'Pets as Therapy – Read to Dog Scheme' and these were explained to the committee. For the second scheme, children who are Stars of the Week and other key children will be chosen to read to 'Tilly' one afternoon per week.</p> <p>The Committee Chair asked if there were any plans to introduce any other animals; the Headteacher replied that there was not at present.</p>	
<p><b>8.0</b></p>	<p><b><u>Primary Sports Funding</u></b></p> <p>The Headteacher reported one PE lesson per week is provided by Go Active coaching which provides in-house CPD for the teachers. A holiday club and a variety of after school clubs are provided through other companies.</p> <p>The Committee Chair asked whether the school meets all the criteria of the sports funding; the Headteacher confirmed that it did.</p> <p>Discussion followed as to how parents could be invited to be part of events; sports day might be an opportunity as it is already a well-attended event. The Headteacher agreed to liaise with the Sports Lead.</p>	<p>Headteacher</p>
<p><b>9.0</b></p>	<p><b><u>Governor Monitoring</u></b></p> <p>Various informative monitoring reports were circulated prior to the meeting. The committee felt that they were good evidence of effective monitoring being carried out at the school.</p>	
<p><b>10.0</b></p>	<p><b><u>Committee Chair's Report</u></b></p> <p>The Committee Chair congratulated the Headteacher for all the wonderful work that is being carried out throughout the school.</p>	
<p><b>11.0</b></p>	<p><b><u>Dates for next Curriculum Committee meetings</u></b></p> <ul style="list-style-type: none"> <li>Thursday 19<sup>th</sup> May, 2016 at 5.00 pm</li> </ul> <p>The meeting closed at 5.58 pm.</p>	



These Minutes were passed as true and accurate at the Finance and Personnel  
Committee Meeting on Thursday 19<sup>th</sup> May, 2016.

Signed: ..... **Chair**  
**Mr Andy Edmonds**

Dated: **Thursday 19<sup>th</sup> May, 2016**